

**Roseland Free Public Library  
Board of Trustees Meeting  
February 1, 2016**

**Call to Order: 7:22 pm**

**Attendance:**

- Christopher Lee, Terry Gamba, Brian Donohue, Sharlene Vichness, Brian Flynn, Saumita LePre, Jackie Oliveira, William Tedesco, Jack Vidovich, and Deborah Sessa
- Absent: JeanPerrotti
- Brian Flynn left meeting at 8:13 pm.

**Approval of Minutes:**

January 2016 Board Meeting minutes were approved.  
Jackie Oliveira and Jack Vidovich abstained.

**Public Comment:**

- None to Report

**Council Liaison's Report:**

- Mr. Smith was not present.

**Correspondence:**

- None to report

**Treasurer's Report:**

- Brian Flynn presented the monthly budget.
- 2016 Annual Budget was not yet finalized
- Personnel review and technology upgrade information will be prepared for the next meeting.

**Librarian's Report:**

- Christopher Lee commended Carrie Plantamura for her professionalism.
- The library will be hosting the Essex County Library Directors meeting in March 2016
- The library will host a series of programs participating in the County Reads 2017

**New Business:**

- Brian Donohue introduced and welcomed Jack Vidovich, the newly appointed Board Member.
- Election of Officers:  
President-- Brian Donohue  
Vice President-- Sharlene Vichness  
Treasurer—Brian Flynn  
Deborah Sessa—Secretary

**Bill Tedesco made a motion to approve the 2016 officers, Brian Flynn seconded the motion and it was unanimously approved.**

- **Carrie Plantamura from Creative Workforce Solutions presented her findings and recommendations relative to human resources and employee relations. The employee handbook has been presented and is being reviewed by the Personnel Committee. Employee files have been reviewed, updated, and are now compliant.**
- **Bill Tedesco requested that Christopher Lee clarify and confirm insurance employee contribution and provide findings at March meeting.**

**Adjourned:**

- **Brian Donohue made a motion to adjourn the meeting at 8:25pm, Bill Tedesco seconded the motion and it was unanimously approved.**
- **Next meeting Monday, March 7, 2016 at 7:15 pm.**

**Respectfully submitted,  
Deborah Sessa**