

Roseland Free Public Library
Board of Trustees Meeting
June 6, 2016

Call to Order: 7:19 pm

Attendance:

- Brian Donohue, Sharlene Vichness, Brian Flynn, Saumita Lepre, Jackie Oliveira, Jean Perrotti, William Tedesco, Jack Vidovich and Deborah Sessa
- Christopher Lee and Terry Gamba arrived at 7:25
- Jean Perrotti arrived at 7:28
- Saumita Lepre left at 8:15

Approval of Minutes:

Brian Donohue made a motion to approve the May Board Meeting minutes, Brian Flynn seconded the motion, and it was approved unanimously.

Public Comment:

None to Report.

Council Liaison's Report:

Mr. Smith was not present.

Correspondence:

Deborah Sessa shared a letter from Robyn Greenwald, Principal of Lester C. Noecker. It was written as an expression of appreciation for the books which were donated to the school from the library.

Creative Workforce Solutions Presentation

- Carrie Plantamara shared where the library was in the process.
- Summary documents will be given to the Personnel Committee for their review.
- The Performance Management Phase has established the library's core values and mission.
- It will be necessary to create templates for weekly meeting agendas and quarterly meeting agendas.
- It is essential to develop a list of community needs and create teen focus group.
- An executive summary will be sent out with a "to do" list.
- Carrie has graciously offered to provide volunteer services with other library programs such as workshops and lunch and learn.
- Brian Donohue acknowledged that the new structure is in place and has been beneficial to the library.
- Jean Perrotti was impressed by the policy manual and templates.
- Christopher Lee shared pictures from the Pirates and Princesses Party which he felt was a good representation of staff participation, assistance, and collaboration. This exemplified the effectiveness of CWS programs now in place.

- Brian Donohue made a motion to allow library to act as a reference for CWS, Jean Perrotti seconded the motion and it was approved unanimously.

Treasurer's Report

- Brian Flynn presented the May Bill List.
- Brian Flynn made a motion to approve the May Bill List, Brian Donohue seconded the motion, and it was approved unanimously.
- Brian Flynn presented the Surplus and Deficit January-May 2016 Budget Report. It will be necessary for Terry to clarify some items and a revised report will be sent out.

Librarian's Report

- Christopher Lee reported that there is problem with the air conditioning unit. He will contact the borough for direction.

Treasurer's Report:

- Brian Flynn presented the Bill List. Brian made a motion to approve the bill list, Brian Donohue seconded the motion, and it was approved unanimously.
- Brian Flynn presented the 2016 Budget compared to the 2015 Budget. Action to approve this was deferred to the May meeting so as to allow further review by the members of the Board of Trustees.

Librarian's Report:

- Chris continues to work on ongoing IT improvements in the form of interviews with IT companies and seeking service and support.
- Chris continues to work on the State Aid report.
- The Vinny Pastore performance was rescheduled for June 12, to take place outside, weather permitting.

Old Business:

None to Report

New Business:

None to Report

Adjourned:

- Brian Donohue made a motion to adjourn the meeting at 8:34pm, Jean Perrotti seconded the motion and it was unanimously approved.

Respectfully submitted,
Deborah Sessa