

Roseland Free Public Library
Board of Trustees Meeting
December 5, 2016

Call to Order: 7:20 pm

Attendance:

- Brian Donohue, Brian Flynn, Jackie Oliveria William Tedesco, Sharlene Vichness Christopher Lee, Terry Gamba, and Deborah Sessa
- Absent: Saumita Lepre, Jean Perrotti, Jack Vidovich

Flag Salute

Approval of Minutes:

- Brian Donohue made a motion to approve the November Board Meeting minutes, Bill Tedesco seconded the motion, and it was approved unanimously.
- Deborah Sessa abstained as she was not present at the November meeting.

Public Comment:

None to Report

Council Liaison's Report:

- Mr. Smith was not present.

Correspondence:

None to report

Committee Reports

Treasurer's Report:

- Brian Flynn presented the November Bill List. Brian Flynn made a motion to approve the November Bill list, Brian Donohue seconded the motion, and it was unanimously approved.
- Brian Flynn presented the Surplus and Deficits Report. He feels that we are headed in the right direction and recommended continued discretionary spending in an effort not overspend.
- Terry Gamba will work preparing a preliminary 2017 budget for Brian's review.
- Brian Flynn recommended that Creative WorkForce Solutions return monthly.

Librarian's Report:

- Christopher Lee reported a patron has offered to replace the inside doors—doors, motors, sliders. The approximate cost is \$10,000.
- Terry is going to obtain quotes for carpeting and flooring in the Community Room which will be included in the 2017 Capitol Improvement budget.

- Christopher shared technology quotes. It was reiterated that any quote over \$17,500 must go through the procurement process and bidding process.

New Business:

- Bill Tedesco made a motion to move into Executive Session, Sharlene Vichness seconded the motion, and it was approved unanimously.
- The Roseland Library Board of Trustees unanimously agreed to terminate Christopher Lee as Director of the library, effective December 6, 2016. Keys were returned, passwords will be changed.
- Jennifer Overton will be acting director. Brian Flynn will contact Jen regarding the current situation.
- The need to advertise for the new Director will be investigated.
- Brian Flynn recommended budgeting for HR/Management training.
- This was Sharlene Vichness's last meeting. The members of the Board of Trustees expressed their deep gratitude to Sharlene for her many years of dedicated service to the library. One of her many accomplishments includes forming the Friends of the Library.

Adjourned:

- Brian Donohue made a motion to adjourn the meeting at 8:22 pm, Sharlene Vichness seconded the motion, and it was unanimously approved.

The next meeting take place on Monday, January 9 at 7:15 pm.

Respectfully submitted,
Deborah Sessa