

Roseland Free Public Library
Board of Trustees Meeting
April 3, 2017

Call to Order: 7:18 pm

Attendance:

- Christopher Bardi, Brian Donohue, Brian Flynn, Saumita Lepre, Judy Nelson, William Tedesco, Terry Gamba, Jennifer Overton, Jackie Oliveira
- Absent: Deborah Sessa , Jean Perrotti

Flag Salute

Approval of Minutes:

- Brian Donohue made a motion to approve the March Board Meeting minutes, Bill Tedesco seconded the motion, Jackie Oliveira abstained, and it was approved unanimously.

Public Comment:

- None to report

Council Liaison's Report:

- Mr. Smith was not present

Correspondence:

- Terry Gamba reported that she was running into issues adding Jen Overton to the Pension plan. The state is requesting a new location code for the library vs. adding Jen under the Borough. Terry to contact the state to resolve.

Committee Reports:

- Finance: Currently working on selecting a new auditor. The committee interviewed 2 firms and has 1 more firm to interview. A recommendation will be made by the next meeting
- Personnel: Terry and Jen provided guidelines for salary increases including min/max per grade. Committee to review and provide recommendations to approve part time staff increases at the next board meeting

Treasurer's Report:

- Brian Flynn presented the Bill list for April.
- Brian Flynn made a motion to accept the April Bill List, Christopher Bardi seconded the motion, and it unanimously approved.

Librarian's Report:

- Jennifer Overton presented the Librarian's Report
- The office and computer lab have been painted and re-carpeted

- Terry Gamba and Jen Overton made a request to the board to approve the replacement of the floor in the community room for \$5900 as well as to paint the room for \$1000. Project will be funded from the capital budget. Christopher Bardi made a motion to Approve this request and Brian Donohue seconded the motion, and it unanimously passed.
- The front door will be replaced and it will require the library to be closed during replacement

New Business:

- Judy Nelson attended the 1 hour state library board webinar

Old Business

- Brian Donohue inquired to Terry Gamba about the man who was injured by an umbrella on the patio at the library. Terry contacted the gentleman and recommended he contact the police department for the police report. No other communication has taken place since then.

Adjourned:

- Bill Tedesco made a motion to adjourn the meeting at 7:58 pm, Brian Donohue seconded the motion, and it was unanimously approved.

The next meeting will take place on Monday, May 1, at 7:15 pm.

Respectfully submitted,
Christopher Bardi