

Roseland Free Public Library  
Board of Trustees Meeting  
January 9, 2017

Call to Order: 7:18 pm

Attendance:

- Brian Donohue, Brian Flynn, Christopher Bardi, Jean Perrotti, William Tedesco, Terry Gamba, Jennifer Overton, and Deborah Sessa
- Absent: Saumita Lepre, Jackie Oliveria

Flag Salute

Approval of Minutes:

- Brian Flynn made a motion to approve the December Board Meeting minutes, Bill Tedesco seconded the motion, and it was approved unanimously.
- Jean Perrotti abstained as she was not present at the December meeting.

Public Comment:

None to Report

Council Liaison's Report:

- Mr. Smith was not present.
- The Board of Trustees recognizes the importance of the presence of the Council Liaison and would be open to representation every other month.

Correspondence:

A donation in the amount of \$9,000 has been made by an anonymous donor. It will be used to repair the inside front door as per the donor's wishes.

Committee Reports

Treasurer's Report:

- Brian Flynn presented the December Bill List. Jean Perrotti made a motion to approve the December Bill list, Brian Donohue seconded the motion, and it was unanimously approved.
- Brian Flynn presented the 2017 Surplus and Deficits Report. There is more funding this year and the report included raises for employees. Brian Donohue made a motion to approve the report, Bill Tedesco seconded the motion and it was approved unanimously.
- It was confirmed that there are no full-time employees receiving health benefits.

#### Librarian's Report:

- Jennifer Overton presented the Librarian's Report.
- A new technology plan is in progress. The goal is to have new technology in place by March.
- Jennifer presented technology quotes via vendor bid comparisons. She will provide a summary sheet by vendor.
- It will be necessary to complete and submit an unemployment form by Wednesday, January 11, 2017.
- The children's library area needs updating. Technology is the priority. Quotes for bathroom renovation are being explored. Flooring is also in need of replacement.
- Proposal for employee raises was included in the Librarian's Report.

#### Old Business

- Christopher Lee returned his keys.
- He can access the library as a patron and has no access to offices.

#### New Business:

- Election of Officers took place. The officers for 2017 are as follows:  
President: Brian Flynn--Brian Donohue made a motion to approve Brian Flynn as President, Jean Perrotti seconded the motion, and it was unanimously approved.  
Vice President: Jean Perrotti—Brian Flynn made a motion to approve Jean Perrotti as Vice President, Brian Donohue seconded the motion and it was approved. Jean Perrotti abstained.  
Acting Treasurer: Brian Flynn—Brian Donohue made a motion to approve Brian Flynn as Acting Treasurer, Jean Perrotti seconded the motion, and it was approved unanimously.  
Secretary: Deborah Sessa—Jean Perrotti made a motion to approve Deborah Sessa as Secretary, Brian Donohue seconded the motion, and the motion was approved. Deborah Sessa abstained.
- In the absence of Saumita Lepre and Jackie Oliveria committee formation was tabled until the February meeting.
- It would be beneficial to have a member of the Board of Trustees serve as the liaison to the Friends of the Library.
- The library website needs updating which will take place once the technology upgrade is complete.
- The Lester C. Noecker book fair will take place on Friday, January 27, 2017.
- The Lester C. Noecker Media Specialist will be on maternity leave beginning Tuesday, January 17, 2017. When someone is hired in her absence, Deborah Sessa will provide Jen Overton with the contact information.
- The members of the Board of Trustees welcomed Jen Overton as Acting Director and Christopher Bardi as a new member of the Board of Trustees.

Adjourned:

- Bill Tedesco made a motion to adjourn the meeting at 8:17 pm, Jean Perrotti seconded the motion, and it was unanimously approved.

The next meeting take place on Monday, February 6, at 7:15 pm.

Respectfully submitted,  
Deborah Sessa