

Roseland Free Public Library
Board of Trustees Meeting
May 1, 2017

Call to Order: 7:17 pm

Attendance: Brian Flynn, Brian Donohue, Christopher Bardi, Judy Nelson, Jeannie Perrotti, William Tedesco, Terry Gamba, Jen Overton, Deborah Sessa
Absent: Saumita Lepre, Jackie Oliviera

Flag Salute

Approval of Minutes:

- Jeannie Perrotti made a motion to approve the April Board Meeting minutes, Brian Donohue seconded the motion, and it was unanimously approved.
- Jeannie Perrotti and Deborah Sessa abstained from voting since they were not in attendance for the April meeting.

Public Comment:

- Jessica Freda and Margo McCormack were in attendance to observe the meeting.

Council Liaison's Report:

- Mr. Smith was not present

Correspondence:

- A lawyer for Christopher Lee has contacted the library. Christopher Lee is seeking monetary compensation following his termination in December of 2016. Chris is citing that he was terminated when he was sick.
- It was noted that Mr. Lee was terminated as a result of poor performance evaluations dating back 3 years and his lack of improvement over that time. His attendance was a concern in addition to not attending required BCCLS meetings.
- It was also noted that accommodations were made to Chris's schedule in an effort to allow him to go to medical appointments.
- Brian Flynn indicated that employee liability insurance will provide counsel regarding the legal matter with Christopher Lee.
- Correspondence regarding state pension was discussed. It was determined that the library cannot separate from the borough with regard to the pension.
- The anonymous donor who made a monetary donation for the replacement of the front door has contacted the library requesting the return of her donation. It was determined that the door as been, ordered, delivered, and awaiting installation. It is not possible to return the donation. Brian Donohue suggested that installation be delayed until further resolution is brought to this issue.

Committee Reports:

Treasurer's Report:

- Brian Flynn presented the Bill List for May 2017. Brian Flynn made a motion to approve the Bill List for May, Christopher Bardi seconded the motion and it was unanimously approved.
- It was recommended that a consultant from Spire be contacted to review the library's procurement and bidding process.

Librarian's Report:

- The focus is on the summer reading program. The theme is Build a Better World.
- Projects for the senior service students are being planned and organized.
- The new website is complete.
- New computers are up and running. Ribbon Cutting date to be determined.
- The Community Room remodel is complete.

Personnel:

- Jen Overton presented the Proposed Roseland Salaries.
- It was determined that Carrie Plantamaro from Creative Workforce Solutions has done an excellent job of assisting with our transition from the borough of Roseland and she will be released from her service as of June 2017.

Old Business:

- Brian Flynn made a motion to retain the auditing services of Vincent Montanino from Ferraioli, Wielkocz, Cerullo, and Cuva, P.A., William Tedesco seconded the motion, and it was unanimously approved.

New Business:

- Christopher Bardi commented on the ongoing police investigation regarding the attempted theft of The Progress from the library. Terry Gamba and Christopher have been questioned by the Roseland Police Department.
- Deborah Sessa reminded Jen Overton of the Lester C. Noecker author visit taking place on Tuesday, May 2, 2017. Corey Rosen Schwarz will be visiting the school. Jen indicated that she will be attending the presentation to the kindergarten.
- Jen will contact Robyn Greenwald, in the absence of the school librarian, regarding setting up times to speak to the Noecker students about the summer reading program.
- Terry Gamba will post for the position of Library Director on the BCCLS website and in the newspaper.
- Jeannie Perrotti made a motion to go into Executive Session, Christopher Bardi seconded the motion, and it was unanimously approved.
- Brian Flynn made a motion to approve employee salary increases, the first in 8 years, totaling \$13.25 per hour spread across 11 part-time employees, Brian Donohue seconded the motion, and it was unanimously approved.
- The meeting on June 5, 2017 will be the last meeting before the summer. It was recommended that any concerns be brought to this meeting for action or resolution.

- Jackie Oliveira resigned from the Board of Trustees. It will be necessary for another trustee to be appointed to the board.

Jeannie Perrotti made a motion to adjourn the meeting at 8:32 pm, Judy Nelson seconded the motion, and it was unanimously approved.

Next meeting date: June 5, 2017 at 7:15 pm.

Respectfully submitted,
Deborah Sessa