

Roseland Free Public Library  
Board of Trustees Meeting  
November 5, 2018

**Call to Order:** 7:20 PM

**Attendance:**

- Present: Brian Flynn, Jeannie Perrotti, Judy Nelson, Jen Overton, Aristotle Popolizio, and Areti Khitiri
- Absent: Brian Donohue, Debbie Sessa, Sumita Lepre

**Approval of Minutes:**

- Judy Nelson made a motion to approve the October Board Meeting minutes, Aristotle Popolizio seconded the motion, and the minutes were unanimously approved.

**Public Comment:**

- None

**Correspondence:**

- None

**Treasurer's Report:**

- Judy Nelson presented the Treasurer's Report.
- Jean Perrotti made a motion to approve the November Bill List with a \$5.00 correction on PERS account, Brian Flynn seconded the motion and it was unanimously approved.
- Judy Nelson discussed that we may need to create an Unemployment Reserve with our excess funds because we are self-funded. This will be discussed at the next meeting.
- The Capital Plan is almost complete Jen is waiting for some contractors estimates.

**Librarian's Report:**

- Jen Overton reported the Fall Festival was a great success a few glitches but nothing to really concern ourselves with. Coming up this month is the Train preview, Holiday crafting and ceramic painting. The last painting class was a huge success.



- BCCLS will now do its own deliveries for the year of 2019 it will cost the library approximately \$9,000 on top of our dues.
- Jen reported that the 2019 Budget is being worked on.
- Jen is also keeping statistics on the usage of the library vs the population. Summer of 2017 14% of the population used the library and the summer of 2018 26% used the library so it's great to see the percentage increasing.
- On November 15<sup>th</sup> The Roseland Library will host a luncheon for the new BCCLS Executive Director and the Region Directors.

**Closed Session:**

- Brian Flynn made a motion to enter into closed session at 8:10 PM, Areti Khitiri seconded the motion, and it was unanimously approved, to discuss personnel matters.
- Brian Flynn made a motion to approve the salary change seconded by Judy Nelson which was unanimously approved.
- Aristotle Popolozio made a motion to come out of closed session at 8:26 PM, Areti Khitiri seconded the motion, and it was unanimously approved.

**Council Liaison's Report:**

None

**Committee Reports:**

- None to report

**New Business:**

- Jen explained that we need a resolution to apply for Temporary Disability through the State of NJ, since we are no longer under the Borough we need to have our own.
- Jenn read the resolution to apply for the disability, Brian made a motion to approve the disability resolution Judy Nelson second and it was unanimously approved

Brian Flynn made a motion to adjourn the meeting at 8:35 PM, Aristotle Popolozio seconded the motion, and it was unanimously approved.

Next meeting date: Monday, December 3, 2018 at 7:15 PM.

Respectfully submitted,  
Jean Perrotti