

**Board of Trustees Meeting
February 3, 2020**

Call to Order: 7:22 PM

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- Present:** Brian Donohue, Judy Nelson, Aristotle Popolizio, Christopher Bardi, Patricia Braga, Jen Overton, Areti Khitiri, Saumita Lepre and Allison Jablonski
- **Absent:** Deborah Sessa

Approval of Minutes:

- Judy Nelson made a motion to approve the January Board Meeting Minutes as amended. Patricia Braga seconded the motion and the minutes were unanimously approved.

Public Comment:

- None

Correspondence:

- None

Treasurer's Report:

- Judy Nelson presented the Treasurer's Report.
- Discussion of items on the January Bill List took place.
- Discussion of removing the Nickerson end cap purchase from previous bill listing as we have the PO and approval but have not paid for them. Delivery is slated for April 7th. Saumita Lepre made a motion to remove Bill listing. Aristotle Popolizio seconded the motion and the motion was unanimously approved.
- Discussion took place regarding \$7400 furniture being delivered sometime the week of February 10th.
- Judy Nelson made a motion to approve the January 2020 Bill Lists, Saumita Lepre seconded the motion, and it was unanimously approved.

Librarian's Report:

- Jen Overton presented the Librarian's Report.
- It is *Love Your Library* Month. To help get the word out; a Patron survey will be sent via email to obtain feedback. Jen asked the members of the board to review the survey and provide their feedback if they haven't already done so. A large majority of the Board had already accessed and completed the survey and thought it was great, simple and easy to do.
- As part of the Love Your Library month and to continue to utilize the use of electronic resources (its use is up over 220% from last year) the Library will continue to educate all Patrons by holding special tech instructions all this month.
- A large focus for programming this year will be culture and diversity. Jen has a series coming in March that will highlight the Holli and Indian culture. A special Holocaust/Jewish history event is scheduled in April for adults.

- The Grover Cleveland Historical Society will be utilizing our Library to host an event on March 16, 2020.
- The library continues to consider becoming “fine free.” It was suggested that a 6 month-1-year trial period take place before a final decision is made. Jen is in the process of researching this as an option and will present to the Board at a future date.

Council Liaison’s Report

- The date for the Mayor’s Ball will be November 13, 2020.

Committee Reports:

- None to report

Old Business:

- None to report

New Business:

- Saumita Lepre made a motion to approve the hiring of Samuel Klein & Company for the annual audit with a fee in the amount of \$4500., Patricia Braga seconded the motion, and it was unanimously approved.
- Brian Donahue made a motion to approve the purchase furniture totaling \$8,610.33 for furniture in the tile area as well as the furniture in the adult area. Judy Nelson seconded the motion and it was unanimously approved.
- A discussion regarding the Patron Survey to assist with the 2020 Strategy Plan lead to a motion to approve by Patricia Braga and was seconded by Areti Khitiri.
- The Committees for Finance and Personnel were formed for 2020 including:
 - Finance Committee: *Aristotle Popolizio, Judy Nelson and Patricia Braga*; a motion to approve was made by Brian Donahue and seconded by Saumita Lepre and it was unanimously approved.
 - Personnel Committee: *Allison Jablonski, Areti Khitiri and Saumita Lepre*; a motion to approve was made by Brian Donahue and seconded by Saumita Lepre and it was unanimously approved.

Aristotle Popolizio made a motion to adjourn the meeting at 8:10 PM, Areti Khitira seconded the motion, and it was unanimously approved.

Next meeting date: Monday March 2, at 7:15 PM.

Respectfully submitted,
Allison Jablonski