

Board of Trustees Meeting
January 13, 2020

Call to Order: 7:18 PM

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

Present: Brian Donohue, Judy Nelson, Aristotle Popolizio Christopher Bardi, Patricia Braga, Jen Overton, and Deborah Sessa

- **Absent:** Areti Khitiri, Saumita Lepre

Approval of Minutes:

- Judy Nelson made a motion to approve the December Board Meeting Minutes as amended. Patricia Braga seconded the motion and the minutes were unanimously approved.

Public Comment:

- None

Correspondence:

- None

Treasurer's Report:

- Judy Nelson presented the Treasurer's Report.
- Discussion of items on the December Bill List took place.
- Brian Donohue made a motion to approve the December 2019 and January 2020 Bill Lists, Aristotle Popolizio seconded the motion, and it was unanimously approved.
- Discussion took place regarding the current rates for CD and Money Market accounts. Terry Gamba will continue to explore rates.

Librarian's Report:

- Jen Overton presented the Librarian's Report.
- The Strategic Plan Survey was presented. Jen asked the members of the board to review the survey and provide feedback.
- The Strategic Plan will begin this month. Surveys will be sent to staff and patrons. There will be surveys for the general public, parents, teens, and seniors.
- Work will begin this month on the State Report.
- The library continues to consider becoming "fine free." It was suggested that a 6 month -1-year trial period take place before a final decision is made.

Council Liaison's Report

- Christopher Bardi reported that 2 appointees will be approved this week. One open position remains.
- If anyone is interested in serving on the library Board of Trustees, they should contact Mayor Spango.
- The borough has launched a new website and TV station.
- The date for the Mayor's Ball will be November 13, 2020.

Committee Reports:

- None to report

Old Business:

- The July meeting date was corrected to take place on Monday, July 20.

New Business:

- The 2020 Budget was presented and reviewed. Patricia Braga made a motion to approve the 2020 Budget, Judy Nelson seconded the motion, and it was unanimously approved.
- The Capital Budget was reviewed. Patricia Braga made a motion to approve the 5-year Strategic Plan, Judy Nelson seconded the motion, and it was unanimously approved.
- Judy Nelson made a motion to approve the purchase of end panels from Library Interiors in the amount of \$27,933.58, as a part of the capital improvement plan. Brian Donohue seconded the motion and it was unanimously approved.
- Officers for 2020 were nominated and elected and are as follows:
President: Brian Donohue
Vice President: Saumita Lepre
Treasurer: Judy Nelson
Secretary: Deborah Sessa

Brian Donohue made a motion to adjourn the meeting at 8:10 PM, Judy Nelson seconded the motion, and it was unanimously approved.

Next meeting date: Monday February 3 at 7:15 PM.

Respectfully submitted,
Deborah Sessa