

**Board of Trustees Meeting**  
**April 5, 2021**  
**Call to Order: 7:18 PM**

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

**Attendance:**

- **Present:** Jen Overton, Brian Donohue, Judy Nelson, Saumita Lepre, Emily Podolak, and Deborah Sessa
- **Absent:** Christopher Bardi, Patricia Braga, Allison Jablonski, Areti Khitiri, Aristotle Popolizio

**Approval of Minutes:**

- Approval of minutes will take place via e-mail since we did not have a quorum.

**Public Comment:**

- Mayor James Spango joined the meeting. He graciously answered our questions about his vision and discussed the possibility of moving the library to a new location.

**Council Liaison's Report:**

- Not present

**Correspondence:**

- None

**Committee Reports:**

- None to report

**Treasurer's Report:**

- Judy Nelson presented the Treasurer's Report.
- The April Bill List is as follows: the bills totaled \$14,031.65 from the operating account and \$2020.91 from the payroll account.
- Since there was not a quorum the April Bill list will be approved via e-mail.
- Resolution 2021-16 Recurring monthly cleaning bill in the amount of \$843.00 will be approved via e-mail.
- Bathroom renovation has been put on hold.

**Librarian's Report:**

- Jen Overton presented the Librarian's Report.
- Mayor Spango announced, at a Department Head meeting, that the town is looking to purchase 140 Harrison Avenue for the purpose of creating one central borough complex which would include the library.
- Changes to library hours were discussed. Discussion took place regarding additional weekend hours, perhaps on Sundays. It was decided that effective April 19, 2021 the library hours would be as follows: Monday-Thursday 9:00 AM- 8:00 PM, Friday 9:00 AM-5:00 PM, Saturday 10:00 AM-3:00 PM, and Sunday 10:00 AM-2:00 PM. This will be approved via e-mail
- Resuming live indoor events was discussed. COVID 19 protocol would be followed.

- For the Summer Reading Program, outdoor events will be planned.
- The Friends Group is hosting a Succulent sale on April 24, 2021. Order forms can be found at the front desk or online with a deadline of April 10, 2021.

**Old Business:**

- Deborah Sessa requested a list of inclusivity and diversity books that the library has in their inventory. Jen will provide a list as soon as the diversity audit is complete.

**New Business:**

- The train set up will be taken down.
- Lester C. Noecker students will display their 3<sup>rd</sup> Grade Artifacts.
- The resumption of in person board meetings was discussed. Providing everyone feel comfortable, this will be considered for the May meeting. It will be decided upon as the meeting date approaches.
- Use of the library for birthday parties was discussed. The outdoor patio is available for birthday parties and is a good source of revenue for the library.
- Since there was not a quorum for tonight's meeting the following will be approved via e-mail:
  1. Minutes from March 1, 2021 meeting
  2. April Bill List: The bills totaled \$14,031.65 from the operating account and \$2020.91 from the payroll account.
  3. Resolution 2021-16: Recurring monthly cleaning bill in the amount of \$843.00
  4. Resolution 2021-17: Update Hours of Operation--Sunday hours from 10:00 AM-2:00 PM effective beginning the week of April 19, 2021.

Brian Donohue made a motion to adjourn the meeting at 8:12 PM, Saumita Lepre seconded the motion, and it was unanimously approved.

Next meeting date: Monday, May 3, 2021 at 7:15 PM.

Respectfully submitted,  
Deborah Sessa