

## **Board of Trustees Meeting**

**December 6, 2021**

**Call to Order: 7:20 PM**

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

### **Attendance:**

**Present:** Brian Donohue, Judy Nelson, Saumita Lepre, Allison Jablonski, Emily Podolak, Aristotle Popolizio, William Tedesco, Jen Overton, and Deborah Sessa

**Absent:** Christopher Bardi

### **Approval of Minutes:**

- William Tedesco made a motion to approve the November Board Meeting minutes, Saumita Lepre seconded the motion, and the minutes were unanimously approved.
- **Abstain:** Emily Podolak, Aristotle Popolizio, and Deborah Sessa

### **Public Comment:**

None

### **Council Liaison's Report:**

Not present

### **Correspondence:**

None

### **Committee Reports:**

None to report

### **Treasurer's Report:**

- Judy Nelson presented the Treasurer's Report.
- Allison Jablonski made a motion to approve spending \$2,225.00 for the Town Tree Lighting ceremony, Emily Podolak seconded the motion, and it was unanimously approved.
- The December Bill List is as follows: \$33,752.25 from the Operating Account, \$1,785.44 from the Payroll Account, for a total of \$35,537.69.
- Judy Nelson made a motion to approve the December Bill List, Brian Donohue seconded the motion, and the December Bill List was unanimously approved.

### Librarian's Report:

- Jen Overton presented the Librarian's Report.
- The Vendor Fair was well received with over 600 visitors.
- The focus for Capital Plans in 2022 will be to redesign the Community Room. An architect should have the plans completed by the spring of 2022.
- The Friends have purchased a 3D printer for the new teen/tech area. STEM classes are being planned.

### Old Business:

- Discussion took place regarding health insurance clarification.

### New Business:

- Allison Jablonski shared plans for a library Mini Golf fundraiser to take place May 20-21, 2022. The proceeds of this fundraiser will go towards the Community Room redesign.
- **Resolution #2021-30: Library Holiday Schedule**—Saumita Lepre made a motion to approve the 2022 Library Holiday Schedule, Allison Jablonski seconded the motion, and it was unanimously approved.
- **Resolution #2021-31: 2022 Board Meeting Dates**—Brian Donohue made a motion to approve the 2022 Board Meeting Schedule, Saumita Lepre seconded the motion, and it was unanimously approved.
- **Resolution #2021-32: Copier Lease**—Allison Jablonski made a motion to approve the updates made to the copier lease agreement with ADS—American Document Solutions, Brian Donohue seconded the motion, and it was unanimously approved.
- **Resolution #2021-33: Line Item Transfer**—Judy Nelson made a motion to approve the line item transfers in order to maintain a balanced 2021 budget, William Tedesco seconded the motion, and it was unanimously approved.
- **Resolution #2021-34: Technology Update**—William Tedesco made a motion to approve the purchase of one HP Pavilion Business Laptop for the price of \$1,199.00, Aristotle Popolozio seconded the motion, and it was unanimously approved.

William Tedesco made a motion to adjourn the meeting at 8:25 PM, Aristotle Popolozio seconded the motion, and it was unanimously approved.

Next meeting date: Monday, January 3, 2022, at 7:15 PM

Respectfully submitted,

Deborah Sessa