

Board of Trustees Meeting
February 1, 2021
Call to Order: 7:20 PM

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- **Present:** Jen Overton, Brian Donohue, Judy Nelson, Allison Jablonski, Saumita Lepre, and Deborah Sessa
- **Absent:** Christopher Bardi, Patricia Braga, Areti Khitiri, Aristotle Popolizio

Approval of Minutes:

- Judy Nelson made a motion to approve the minutes of the January meeting, Saumita Lepre seconded the motion, and the minutes were unanimously approved.

Public Comment:

- None

Council Liaison's Report:

- Not present

Correspondence:

- None

Committee Reports:

- None to report

Treasurer's Report:

- Judy Nelson presented the Treasurer's Report.
- Judy Nelson made a motion to approve the February Bill List in the amount of \$3,357.39 for payment out of the Operating Account and \$1,031.90 for payment out of the Payroll Account. Allison Jablonski seconded the motion, and it was unanimously approved.
- Judy Nelson made a motion to approve the 2020 Budget Line-Item Transfers, Brian Donohue seconded the motion, and it was unanimously approved.

Librarian's Report:

- Jen Overton presented the Librarian's Report.
- The flooring in the kitchen and hallway has been replaced.
- Roseland DPW assisted with the roof leak in the hallway. A roofing company patched 3 spots which were in need of repair.
- Jen has begun working on the 2020 Annual Report which is required by the state.

Old Business:

- None to report

New Business:

- Discussion regarding a proposal of Automatic Door Systems yearly maintenance fee took place. It was decided that since the door is part of the building which is owned by the Borough of Roseland this would be the responsibility of the borough.
- Discussion regarding QuickBooks/Server update took place. Jen will discuss this further with Chris Bardi.

The following resolutions were discussed:

- Resolution #2021-10, 11, and 12
- Resolution #2021-10 Amend 2021 Operating Budget. Brian Donohue made a motion to approve Resolution #2021-10, Allison Jablonski seconded the motion, and it was unanimously approved.
- Resolution #2021-11 Open Computer Lab Use to the General Public. Judy Nelson made a motion to approve Resolution #2021-11, Saumita Lepre seconded the motion, and it was unanimously approved.
- Resolution #2021-12 Extend Library Hours to the Public Until 8:00 PM. Judy Nelson made a motion to approve Resolution #2021-12, Saumita Lepre seconded the motion, and it was unanimously approved.

Executive Session:

- 7:46 PM Allison Jablonski made a motion to enter Executive Session, Saumita Lepre seconded the motion, and it was unanimously approved.
- 8:01 PM Brian Donohue made a motion to exit Executive Session, Deborah Sessa seconded the motion, and it was unanimously approved.

Brian Donohue made a motion to adjourn the meeting at 8:06 PM, Saumita Lepre seconded the motion, and it was unanimously approved.

Next meeting date: Monday, March 1 at 7:15 PM.

Respectfully submitted,
Deborah Sessa