

**Board of Trustees Meeting**

**June 7, 2021**

**Call to Order: 7:08 PM**

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

**Attendance:**

- **Present:** Brian Donohue, Judy Nelson, Saumita Lepre, Allison Jablonski, Emily Podolak, Aristotle Popolizio, Christopher Bardi, Jen Overton, and Deborah Sessa
- **Absent:** Patricia Braga, Areti Khitiri
- **7:11 PM:** Judy Nelson joins meeting
- **7:36 PM:** Brian Donohue leaves meeting

**Approval of Minutes:**

- Saumita Lepre made a motion to approve the May Board Meeting minutes, Aristotle Popolizio seconded the motion, and the minutes were unanimously approved.

**Public Comment:**

- None

**Council Liaison's Report:**

- Christopher Bardi reported that the town picnic on Saturday, June 5, 2021, went well.
- The borough will be resuming in person meetings and following protocols.

**Correspondence:**

- None

**Committee Reports:**

- None to report

**Treasurer's Report:**

- Judy Nelson presented the Treasurer's Report.
- Discussion took place regarding the purchase of copier paper.
- The June Bill List is as follows: the bills totaled \$24,152.09 from the operating account and \$1,844.32 from the payroll account.
- Brian Donohue made a motion to approve the June Bill List, Saumita Lepre seconded the motion, and the June Bill List was unanimously approved.

**Librarian's Report:**

- Jen Overton presented the Librarian's Report.
- Part of the library's strategic plan to be more involved in the community, especially in the schools. To accomplish this a meeting will take place with LCN School Principal, Raul Sandoval, on July 13 at 1:30 PM. Developing a plan for accomplishing diversity goals and a yearly field trip to the library are among some of the topics to be discussed. Deborah Sessa respectfully requested to participate in the meeting as the School Liaison.
- A Diversity Task Force has been established. Jill Pruden, Vikki Ramdin, and Ernst Kovacs will be part of the committee and will attend a course for further training.
- A staff dinner is scheduled for Friday, June 11, 2021.
- Friends Group will be hosting a book sale on June 18, 2021, at 1:00-5:00 PM and June 19, 2021 at 10:00 AM to 3:00 PM.

**Old Business:**

- Discussion took place regarding the development of a Policy Guide for the use of the community room and kitchen. Allison Jablonski and Jen Overton will work on developing the guide.
- Kitchen renovations will be discussed in the fall of 2021.

**New Business:**

- **Resolution #2021-17 Line Items Transfers:** Judy Nelson made a motion to approve Resolution #2021-17 to approve the line item transfers in the amount of \$393.00 and \$304.44 to maintain a balanced budget. Brian Donohue seconded the motion, and it was unanimously approved.
- **Resolution #2021-18 Head of Circulation Hourly Rate:** Brian Donohue made a motion to approve the appointment of Zachary Casio to the position of Head of Circulation at an hourly rate of \$16.25. Allison Jablonski seconded the motion, and it was unanimously approved.
- **Resolution # 2021-19 Patron Mask Policy:** Aristotle Popolizio made a motion to approve that patrons will no longer be required to wear face masks indoors. Patrons will be requested to wear a mask in the children's area. Face masks must be worn at all events for children and below. Judy Nelson seconded the motion, and it was unanimously and conditionally approved pending the recommendations of the health officer.

Judy Nelson made a motion to adjourn the meeting at PM, Aristotle Popolizio seconded the motion, and it was unanimously approved. Please note that bills will be approved via email if necessary.

Next meeting date: Thursday, September 9, 2021, at 7:15 PM. Please note meeting being on Thursday since Monday is Labor Day.

Respectfully submitted,  
Deborah Sessa