

Board of Trustees Meeting

March 1, 2021

Call to Order: 7:16 PM

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- **Present:** Jen Overton, Brian Donohue, Judy Nelson, Christopher Bardi, Patricia Braga, Allison Jablonski, Areti Khitiri, Saumita Lepre, Aristotle Popolizio, and Deborah Sessa

Approval of Minutes:

- Judy Nelson made a motion to approve the revised minutes of the February meeting, Saumita Lepre seconded the motion, and the minutes were unanimously approved.

Public Comment:

- The Friends Group was planning a fundraiser involving photographs with the Easter Bunny.
- Mayor Spango requested that no fee be charged, and the library agreed.

Council Liaison's Report:

- The Recreation Department is moving forward with spring activities and virtual arts and crafts classes. All activities will take place in accordance with the Health Department guidelines.
- Discussion took place regarding leaks in the library roof that were repaired by a borough approved vendor. Jen will forward the paperwork to Chris and he will look further into the situation.
- Emily Podolak will be approved as the newest member of the Roseland Library Board of Trustees at tomorrow night's borough meeting. She will begin in April. The members of the Board of Trustees welcome Emily and look forward to working with her.

Correspondence:

- Deborah Sessa shared information regarding the Lester C. Noecker Inclusivity Committee along with the district and school goals related to this committee.
- Jen Overton is willing to work along with the school to support our initiatives.
- Suggestions for collaboration were to provide Jen with names of the books, to be explored schoolwide, in advance so that additional titles could be ordered. In addition, a one-week rental for the given book titles could be instituted to allow for as many children the opportunity to access the book. Also, information could be posted on the library website.
- It was recommended that LCN conduct a community survey to determine the inclusivity needs of the school.
- It was suggested that LCN use the results of the most recent census to gain further insight to the changing demographics of the community. Chris Bardi offered to look into getting that information to the school liaison.
- Jen shared that she has added to the Spanish collection and LGBTQ collection.

Committee Reports:

- None to report

Treasurer's Report:

- Judy Nelson presented the Treasurer's Report.
- Discussion took place regarding the staff bathroom renovation.
- Patricia Braga made a motion to approve Diamond Point Construction and Design LLC to remodel the staff bathroom at the cost of and not to exceed \$10, 129.38, Saumita Lepre seconded the motion, and it was unanimously approved.
- Staff bathroom renovation will begin in April
- Judy Nelson made a motion to approve the March Bill List in the amount of \$35,099.02 for payment out of the Operating Account and \$2,799.74 for payment out of the Payroll Account. Saumita Lepre seconded the motion, and it was unanimously approved.

Librarian's Report:

- Jen Overton presented the Librarian's Report.
- John Elliot from CBS News did a feature about the library's train exhibit.
- The teens program has a good following thanks to the efforts of Lauren Seiner.
- The Friends Group hosted a luncheon for the staff, which was greatly appreciated by them.
- BCCLS applied for and was granted a PPP loan. That loan was turned into a grant and a portion was given back to each member library. The library received a check for \$2,600.00 as a credit back to the BCCLS bill.

Old Business:

- The accrued sick time payment has been issued and this matter is considered closed.

New Business:

- The following resolutions were discussed: Resolution #2021-14 and #2021-15.
- Resolution #2021-14 Approve Diamond Point Construction and Design LLC to remodel the staff bathroom at the cost of and not to exceed \$10, 129.38. Patricia Braga made a motion to approve Resolution #2021-14, Saumita Lepre seconded the motion, and it was unanimously approved.
- Resolution #2021-15 Approve the Line-Item Transfer from Office Supplies to Professional Fees, in the amount of \$455.00, to keep the budget balanced. Saumita Lepre made a motion to approve Resolution #2021-15, Aristotle Popolizio seconded the motion, and it was unanimously approved.
- Discussion regarding the fish tank was tabled for a future meeting
- Quick Books needs upgrading. Jen and Chris will further investigate and report back in a future meeting.

Brian Donohue made a motion to adjourn the meeting at 8:13 PM, Saumita Lepre seconded the motion, and it was unanimously approved.

Next meeting date: Monday, April 5 at 7:15 PM.

Respectfully submitted,
Deborah Sessa