

Board of Trustees Meeting
October 4, 2021
Call to Order: 7:17 PM

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- **Present:** Brian Donohue, Judy Nelson, Saumita Lepre, Allison Jablonski, Emily Podolak, Aristotle Popolizio, William Tedesco, Jen Overton, and Deborah Sessa
- **Absent:** Christopher Bardi,

Approval of Minutes:

- Judy Nelson made a motion to approve the September Board Meeting minutes, Allison Jablonski seconded the motion, and the minutes were unanimously approved.
- William Tedesco abstained.

Public Comment:

- None

Council Liaison's Report:

- Not present

Correspondence:

- None

Committee Reports:

- None to report

Treasurer's Report:

- Judy Nelson presented the Treasurer's Report.
- The October Bill List is as follows: \$9282.11 to be paid from the Operating Account, \$1807.58 from the Payroll Account, and \$1100 for future payments from the Operating Account on Approved Purchase Orders.
- Brian Donohue made a motion to approve the October Bill List, Aristotle Popolizio seconded the motion, and the October Bill List was unanimously approved.

Librarian's Report:

- Jen Overton presented the Librarian's Report.
- Work will begin on the staff bathroom remodel.
- The furniture has been ordered for the teen and tech area. Jen anticipated this to be completed by late October or early November.
- The state has released the annual budget numbers. For our budget there will be an increase of about 3% over last year.
- Work has begun on the 2022 annual budget.
- The draft from our 2020 audit report has been received. As a result of Terry's diligence in record keeping the report had minimal comments.

- The library and the borough are collaborating on Roseland Day this year. The library will be providing a pumpkin patch and caricature artist.
- Lauren Seiner is planning a Roseland Holiday Market to take place November 20th, 2021.
- The library has seen an increase of just over 50% in Caldwell Library use.

Old Business:

- Deborah Sessa shared the book titles that Lester C. Noecker School will be reading as part of the 1st Trimester Inclusivity Noecker Reads initiative.

New Business:

- **Resolution #2021-23 Line Item Transfer:** Allison Jablonski made a motion to approve the following Line Item Transfer: 6500-01 Conference Meetings--\$300.00, 6500-06 Office Supplies-- **(\$300.00)** to cover shortage of Conference, Meetings. Aristotle Popolizio seconded the motion, and it was unanimously approved.
- The members of the Board of Trustees welcomed William Tedesco back to the Library Board.

Brian Donohue made a motion to adjourn the meeting at 7:45, Saumita Lepre seconded the motion, and it was unanimously approved.

Next meeting date: Monday, November 1, 2021, at 7:15 PM

Respectfully submitted,
Deborah Sessa