

**Board of Trustees Meeting
June 5, 2023
Call to Order: 7:12 PM**

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- **Present:** Saumita Lepre, Judy Nelson, Brian Donohue, Allison Jablonski, Thomas Kaczynski, William Tedesco, Terry Gamba, Aristotle Popolizio, Lisa Dyer, and Deborah Sessa
- **Absent:** Christopher Bardi

ROLL CALL:

P	B. Donohue	P	A. Popolozio
P	A. Jablonski	P	D. Sessa
P	T. Kaczynski	P	W. Tedesco
P	S. Lepre	P	L. Dyer
P	J. Nelson	P	E. Kennedy
Not Present	C. Bardi	P	T. Gamba

Swearing In:

- Saumita Lepre administered the Library Board of Trustees oath to Lisa Dyer.
- The Board of Trustees welcomed Lisa Dyer as the newest member.

Approval of Minutes:

- Judy Nelson made a motion to approve the May Board Meeting minutes, Allison Jablonski seconded the motion, and the minutes were unanimously approved.

Abstain	B. Donohue	Y	A. Popolozio
Y	A. Jablonski	Y	D. Sessa
Y	T. Kaczynski	Abstain	W. Tedesco
Y	S. Lepre	Y	L. Dyer
Y	J. Nelson	Y	T. Gamba
Not Present	C. Bardi		

Public Comment: Giuseppe Leone Lester C. Noecker Superintendent

- Mr. Leone shared information regarding the Lester C. Noecker School referendum.
- Demographic report indicates that with all the housing construction taking place the school population will increase by approximately 164 students.
- School addition will include 8 classrooms, 2 small group instruction rooms, and 1 storage room.
- There will be a special vote in March.
- Construction will be complete by September 2026.
- The Board of Education approved the school budget.
- New security measures will be implemented.

Council Liaison's Report:

Not Present

Correspondence:

- Deborah Sessa was in receipt of a message from Mr. Jerry Groome, Scoutmaster for the Roseland Boy Scout Troop. Mr. Groome acknowledged the hard work of the Scout who graciously volunteered to put together a truck book display for the Children's Section of the library, as well as the Scout Masters who supervised the Scouts.

Committee Reports:

- **Policy Committee:** The Policy Committee met to review and revise current policies. The committee decided on 12 policies to focus on for changes.

Treasurer's Report:

- Judy Nelson presented the Treasurer's Report.
- William Tedesco made a motion to approve the June Bill List with \$21,135.39 from the Operating Account, \$1,555.02 from the Payroll Account for a grand total of \$22,690.41. Brian Donohue seconded the motion and the Bill List was unanimously approved.

Y	B. Donohue	Not Present	C. Bardi
Y	A. Jablonski	Y	A. Popolozio
Y	T. Kaczynski	Y	D. Sessa
Y	S. Lepre	Y	W. Tedesco
Y	J. Nelson	Y	L. Dyer

Director's Report:

- Liz Kennedy presented the Director's Report.
- Liz discussed Mango Language which is a subscription for a language program consisting of 75 languages, downloadable lessons with in-library access, website, and mobile app.
- The library will begin using NJSL-Bard Service by the Talking Book and Braille Center. This service is for use for the visually impaired and those with reading disabilities. It features no cost home delivery, audio player (books, magazine, newspaper, newsline), and a mobile app.
- Summer Reading packets have been finalized.
- WE Senior Service students have been shelving books, cleaning, organizing, doing handyman type work, making creative videos, and providing ideas for teen advisory, programming, and services.
- A visit to WE to chat with teens and make valued introductions is planned for the fall of 2023.
- Cleaning service has been contacted to service/power wash.
- Discussion took place regarding updating the phone services.

Old Business:

None to report

New Business:

- **Resolution #2023-16 Line Item Transfer**—William Tedesco made a motion to approve the following line item transfer in the amount of \$19.00 to maintain a balanced annual budget. Judy Nelson seconded the motion and it was unanimously approved.
- **Resolution #2023-17 Recurring Bill List**—William Tedesco made a motion to approve to pay Horizon Blue Cross Blue Shield \$507.45 per month for medical insurance for the director. Judy Nelson seconded the motion and it was unanimously approved.
- **Resolution #2023-18 Mango Language Subscription**—William Tedesco made a motion to approve the purchase of Mango Language 3 year subscription in the amount of \$2,700.00. Aristotle Popolozio seconded the motion and it was unanimously approved.

Y	B. Donohue	Not Present	C. Bardi
Y	A. Jablonski	Y	A. Popolozio
Y	T. Kaczynski	Y	D. Sessa
Y	S. Lepre	Y	W. Tedesco
Y	J. Nelson	Y	L. Dyer

EXECUTIVE SESSION

- **ADJOURNMENT AND/OR RESOLUTION:** Be resolved by the Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12. The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in the unwarranted invasion of individual privacy or prejudice to the best interests of The Library.
- Judy Nelson made a motion to enter into the Executive Session at 8:46 PM. Brian Donohue seconded the motion and it was unanimously approved.
- William Tedesco made a motion to exit the Executive Session at 8:55 PM. Aristotle Popolozio seconded the motion and it was unanimously approved.
- **Resolution 2023-19-Salary Increase**—Allison Jablonski made a motion to approve a salary increase, as discussed in Executive Session, retroactive to January 1, 2023. Brian Donohue seconded the motion and it was unanimously approved.

Y	B. Donohue	Not Present	C. Bardi
Y	A. Jablonski	Y	A. Popolozio
Y	T. Kaczynski	Y	D. Sessa
Y	S. Lepre	Y	W. Tedesco
Y	J. Nelson	Y	L. Dyer

William Tedesco made a motion to adjourn the meeting at 8:56 PM, Brian Donohue seconded the motion, and it was unanimously approved.

Y	B. Donohue	Not Present	C. Bardi
Y	A. Jablonski	Y	A. Popolozio
Y	T. Kaczynski	Y	D. Sessa
Y	S. Lepre	Y	W. Tedesco
Y	J. Nelson	Y	L. Dyer

Next meeting date: Thursday, September 7 at 7:15 PM.

Respectfully submitted,
Deborah Sessa