

**Board of Trustees Meeting
October 2, 2023
Call to Order: 7:15 PM**

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- **Present:** Saumita Lepre, Brian Donohue, Lisa Dyer, Allison Jablonski, Thomas Kaczynski, Aristotle Popolizio, William Tedesco, Liz Kennedy, and Deborah Sessa
- **Absent:** Judy Nelson and Christopher Bardi

ROLL CALL:

Present	B. Donohue	Absent	C. Bardi
Present	A. Jablonski	Present	A. Popolozio
Present	T. Kaczynski	Present	W. Tedesco
Present	S. Lepre	Present	D. Sessa
Absent	J. Nelson	Present	E. Kennedy
Present	L. Dyer		

Approval of Minutes:

- William Tedesco made a motion to approve the September Board Meeting minutes, Thomas Kaczynski seconded the motion, and the minutes were unanimously approved.

Y	S. Lepre	Absent	C. Bardi
Y	B. Donohue	Abstain	A. Popolozio
Absent	J. Nelson	Y	W. Tedesco
Abstain	A. Jablonski	Y	E. Kennedy
Y	T. Kaczynski	Y	D. Sessa
Y	L. Dyer		

Public Comment:

- None

Correspondence:

- None

Council Liaison's Report:

- Not Present

Committee Reports:

- Liz Kennedy reported that work continues on collection development and the Patron Code of Conduct policy.
- The gutters have been flushed out to remove the leaves. A maintenance schedule will be developed.

Adjournment:

- Willaim Tedesco made a motion to adjourn the meeting at 7:43 PM, Brian Donohue seconded the motion, and it was unanimously approved.

Y	S. Lepre	Absent	C. Bardi
Y	B. Donohue	Y	A. Popolozio
Absent	J. Nelson	Y	W. Tedesco
Y	A. Jablonski	Y	E. Kennedy
Y	T. Kaczynski	Y	D. Sessa
Y	L. Dyer		

Next meeting date: Monday, November 6 at 7:15 PM.

Respectfully submitted,
Deborah Sessa

Treasurer's Report:

- Saumita Lepre presented the October Treasurer's Report.
- Aristotle Popolozio made a motion to approve the September Bill List with a Grand Total of \$14,914.70. Allison Jablonski seconded the motion and the Bill List was unanimously approved.

Y	S. Lepre	Absent	C. Bardi
Y	B. Donohue	Y	A. Popolozio
Absent	J. Nelson	Y	W. Tedesco
Y	A. Jablonski	Y	E. Kennedy
Y	T. Kaczynski	Y	D. Sessa
Y	L. Dyer		

Director's Report:

- Liz Kennedy presented the Director's Report.
- Liz is looking to collaborate with the librarians at West Regional Middle School and High School.
- A variety of events are planned for high school students such as test prep practice and college essay writing classes. Liz will also work on hosting college fairs next year.
- A library assistant has been hired and will conduct the book club.
- A productive staff meeting was held which acknowledged the efforts of the staff with appreciation.
- An organizational chart was created for improved communication.
- The Friends of the Library will be present at Roseland Day on October 7. They will be distributing promotional materials as well as selling pretzels and bottles of water.
- The auditor's report will be completed in the coming weeks.
- Liz will meet with the staff to review roles, responsibilities, priorities, and goals.

Old Business:

- None

New Business:

- **Resolution #2023-21 Payroll Renewal Contract With Action Data Services**—Allison Jablonski made a motion to approve the Payroll Renewal Contract with Action Data Services for two years at \$4,431.86 per year with, a one year extension clause, and the contract beginning on January 1, 2024. Brian Donohue seconded the motion and it was unanimously approved.

Y	S. Lepre	Absent	C. Bardi
Y	B. Donohue	Y	A. Popolozio
Absent	J. Nelson	Y	W. Tedesco
Y	A. Jablonski	Y	E. Kennedy
Y	T. Kaczynski	Y	D. Sessa
Y	L. Dyer		

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