



Request for Reconsideration of Library Materials

The trustees of Roseland Free Public Library have established a materials selection policy and a procedure for gathering input about particular items from Roseland residents. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to the library director.

Name: _____

Home Phone: _____ Work Phone: _____

Street Address: _____

City: _____ State: _____ Zip Code _____

Signature: _____ Today's Date: _____

Please describe the item in question:

Title: _____

Author: _____

Call number (located on spine label): _____ Publisher: _____

Format (book, video, CD, DVD, etc.): _____

Please be advised that we expect you to have read/viewed/listened to the work in its entirety before submitting the request.

Have you read/viewed/listened to the entire material? _____

If not, please complete the material and then proceed with completing the form.

What concerns you about the resource?

Specifically, to which portions of the material do you object and where within the item is it located (page number, minutes into the video, etc.)? Please attach photocopies of the portions.

Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

What action are you requesting the committee consider? _____

Date of Request Reviewed by Director: _____ [Please find Director's notes attached]

Date of Request Reviewed by Board of Trustees: _____