

Roseland Free Public Library  
Board of Trustees Meeting  
December 3, 2018

**Call to Order:** 7:23 PM

**Attendance:**

- Present: Brian Flynn, Areti Khitiri, Saumita Lepre, Judy Nelson, Jen Overton, and Deborah Sessa
- Absent: Brian Donohue, Christopher Bardi, Jeannie Perrotti Aristotle Popolizio

**Approval of Minutes:**

- It was necessary to amend the November Board Meeting minutes to reflect the following:

Closed Session

1. Brian Flynn made a motion to enter into closed session at 8:10 PM, Areti Khitiri seconded the motion, and it was unanimously approved, to discuss personnel matters.
2. Aristotle Popolizio made a motion to come out of closed session at 8:26 PM, Areti Khitiri seconded the motion, and it was unanimously approved.

**Public Session**

- 3. Brian Flynn made a motion to approve the salary change seconded by Judy Nelson which was unanimously approved.**
- Areti Khitiri made a motion to approve the November Board Meeting minutes as amended. Brian Flynn seconded the motion and the minutes were unanimously approved.
  - Saumita Lepre and Deborah Sessa abstained.

**Public Comment:**

- None

**Correspondence:**

- None

**Treasurer's Report:**

- Judy Nelson presented the Treasurer's Report.
- The report included the payment for the new circulation desk.
- It was necessary to add \$775.00 to the December Bill List paid to Park Avenue Art Studio for the paint a snowman event.
- Brian Flynn made a motion to approve the December Bill List, as amended. Judy Nelson seconded the motion and it was unanimously approved.
- Discussion took place regarding the transfer of excess funds from unrestricted to restricted funds. A resolution was read to reflect this.
- Brian Flynn made a motion to approve the resolution to transfer excess funds from unrestricted the restricted funds in the amount of \$142,500 for the completion of capital projects. Saumita Lepre seconded the motion and it was unanimously approved.

**Librarian's Report:**

- Jen Overton presented the Librarian's Report.
- Bill Cinque will display his trains later in the month.
- Coding classes will take place.
- The 2019 budget will be prepared. It is not yet known what amount we will be receiving from the borough.
- It will be necessary to further explore the sick leave policy for part timers.

**Council Liaison's Report:**

- Not present

**Committee Reports:**

- None to report

**Old Business:**

- None to report

**New Business:**

- None to report

Saumita Lepre made a motion to adjourn the meeting at 8:03 PM, Brian Flynn seconded the motion, and it was unanimously approved.

Next meeting date: Monday, January 7, 2019 at 7:15 PM.

Respectfully submitted,  
Deborah Sessa