

Board of Trustees Meeting
June 1, 2020
Call to Order: 7:13 PM

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- **Present:** Brian Donohue, Judy Nelson, Jen Overton, Patricia Braga, Allison Jablonski, Saumita Lepre, Aristotle Popolizio, and Deborah Sessa
7:15 PM Christopher Bardi joined the meeting
- **Absent:** Areti Khitiri

Approval of Minutes:

- Judy Nelson made a motion to approve the May Board Meeting Minutes, Allison Jablonski seconded the motion, and the minutes were unanimously approved.
- Abstain: Aristotle Popolizio

Public Comment:

- None

Correspondence:

- None

Treasurer's Report:

- Judy Nelson presented the Treasurer's Report.
- Discussion took place regarding the effects of COVID19 on the library's budget.
- Part time employee hours have remained consistent.
- Patricia Braga made a motion to approve the May Bill List, Deborah Sessa seconded the motion, and it was unanimously approved.
- Discussion regarding the Ebersbach Fund CD, with a 06.06.2020 maturity date, took place. Judy Nelson made a motion to approve non-renewal of the CD and to move it into either a checking account or money market account dependent upon the best rate available. Patricia Braga seconded the motion and it was unanimously approved.

Librarian's Report:

- Jen Overton presented the Librarian's Report.
- Although COVID19 Phase 2 will begin, libraries are not yet part of this phase.
- Jen Overton presented a solid and stringent plan for Phase 1 reopening. Library staff will be onsite M-F at 8:30 AM-6:00 PM and Saturday 9:00 AM-1:00 PM. Curbside Pickup will take place M-F 9:00 AM-5:00 PM.
- BCCLS will resume deliveries once the library reopens.
- Kitchen remodel has begun.

Council Liaison's Report

- Christopher Bardi reported the latest COVID19 data for the Borough of Roseland and for Essex County.
- The borough has purchased 5 temperature scanners. Discussion took place regarding whether the library should receive one of the scanners from the borough since the library property is the Borough of Roseland property. Chris will look into this and report back to Jen.

Committee Reports:

- None to report

Old Business:

- Discussion took place regarding adding an alternate to the library Board of Trustees. Christopher Bardi will look into this and report back at the next meeting.

New Business:

- Discussion took place regarding the upcoming Mayor's Ball in November. Brian Donohue would like us to remain proactive and requested expectations. Christopher Bardi will look into this and report back at the next meeting.
- Deborah Sessa made a motion to approve Operations Plan Phase 1 for reopening, Christopher Bardi seconded the motion, and it was unanimously approved.

Brian Donohue made a motion to adjourn the meeting at 7:55 PM, Saumita Lepre seconded the motion, and it was unanimously approved.

Next meeting date: Wednesday, July 8 at 7:15 PM.

Respectfully submitted,
Deborah Sessa