

Board of Trustees Meeting

October 3, 2022

Call to Order: 7:22 PM

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- **Present:** Jen Powell, Brian Donohue, Saumita Lepre, Judy Nelson, Aristotle Popolizio, Allison Jablonski, Thomas Kaczynski, William Tedesco, and Deborah Sessa
- **Not Present:** Christopher Bardi

Approval of Minutes:

- Thomas Kaczynski made a motion to approve the September Board Meeting minutes, William Tedesco seconded the motion, and the minutes were unanimously approved.
- Abstain: Aristotle Popolizio

Public Comment:

- Mr. Giuseppe Leone--Lester C. Noecker School Superintendent
- Mr. Leone introduced himself and provided his background to the trustees. He offered his support to work in collaboration with the library.

Council Liaison's Report:

- Not Present

Correspondence:

- Jen Powell informed the members that she received word that a frequent patron and supporter of the library suddenly passed away. The family has expressed an interest in a small memorial in her honor at the library.

Committee Reports:

Finance Committee:

- Judy Nelson reported that the annual audit is just about complete. The final report will be available by November 4, 2022. The recommendations are to deposit all funds on a daily basis and to make sure to facilitate line item transfers.

Treasurer's Report:

- Judy Nelson presented the Treasurer's Report.
- Judy Nelson made a motion to approve the October Bill List with \$16,943.74 from the Operating Account, \$1,840.71 from the Payroll Account, \$62.38 from the SUI Trust Account for a grand total of \$18,846.83. Brian Donohue seconded the motion, and the October Bill List was unanimously approved.

Director's Report:

- Jen Powell presented the Director's Report.
- Jen expressed gratitude to board members for their support throughout the nearly 10 years that she has served as the director of the library.
- Jen reported that we are currently running under budget and recommended that we move forward with projects started with the Soyka Smith Design Studio--new furniture, new shelving, and community room renovation.
- Discussion took place regarding bringing back interactive toys to the children's area of the library.
- The Personnel Committee continues to search for new director.
- The BCCLs budget will be voted on next week. It is anticipated that our bill will increase 3%--going from \$34,200 to \$35,000.

Old Business:

- The library is waiting for the \$3,500.00 reimbursement from the Borough of Roseland to be used to pay for the miniature golf fundraiser which took place in May 2022.

Executive Session:

- William Tedesco made a motion to enter into Executive Session at 8:32 PM, Aristotle Popolozio seconded the motion, and it was unanimously approved.
- Brian Donohue made a motion to exit Executive Session at 9:16 PM, Thomas Kaczynski seconded the motion, and it was unanimously approved.

New Business:

- William Tedesco made a motion to approve Jen Powell's last day as Sunday, October 23, 2022, Brian Donohue seconded the motion, and it was unanimously approved.
- The Personnel Committee will begin to schedule interviews with applicants for the Director's position.
- Aristotle Popolozio made a motion to approve the library no longer having hours on Sundays effective October 23, 2022, Allison Jablonski seconded the motion, and it was unanimously approved.
- **Resolution #2022-17--Caldwell Library Restrictions--**William Tedesco made a motion to approve that as of November 1, 2022 Caldwell residents will be restricted from the use of the Roseland Free Public Library for a period of 6 months. Allison Jablonski seconded the motion and it was unanimously approved.
- **Resolution #2022-20--Approval to Spend on Library Furniture--**Aristotle Popolozio made a motion to approve the purchase of furniture from Soyka Smith Design Studios not to exceed \$24,000.00. Brian Donohue seconded the motion and it was unanimously approved.
- **Resolution #2022-21--Approval to Spend on Children's Furniture--**The approval of this expenditure has been deferred until the November meeting pending discussion with the Friends of the Library.

Judy Nelson made a motion to adjourn the meeting at 9:18 PM, Brian Donohue seconded the motion, and it was unanimously approved.

Next meeting date: Monday, November 7 at 7:15 PM

Respectfully submitted,

Deborah Sessa