

**Board of Trustees Meeting
January 8, 2024
Call to Order: 7:15 PM**

Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location were included in the annual meeting schedule, sent to official newspapers, and posted on the public bulletin board.

Attendance:

- **Present:** Saumita Lepre, Judy Nelson, Brian Donohue, Lisa Dyer, Aristotle Popolizio, Liz Kennedy, and Deborah Sessa
- 7:18 PM William Tedesco arrives
- **Absent:** Allison Jablonski, Thomas Kaczynski, Christopher Bardi,

ROLL CALL:

P	B. Donohue	Absent	C. Bardi
Absent	A. Jablonski	P	A. Popolizio
Absent	T. Kaczynski	P	W. Tedesco
P	S. Lepre	P	D. Sessa
P	J. Nelson	P	E. Kennedy
P	L. Dyer		

Approval of Minutes:

- Deborah Sessa made a motion to approve the December Board Meeting minutes, Judy Nelson seconded the motion, and the minutes were unanimously approved. Saumita Lepre abstained.

Abstain	S. Lepre	Absent	C. Bardi
Y	B. Donohue	Did Not Vote	A. Popolizio
Y	J. Nelson	Did Not Vote	W. Tedesco
Absent	A. Jablonski	Y	E. Kennedy
Absent	T. Kaczynski	Y	D. Sessa
Y	L. Dyer		

Public Comment:

- Giuseppe Leone, Superintendent Lester C. Noecker School and Allison Scaraggi, President of the Roseland Board of Education attended the meeting to provide the Board of Trustees with information regarding the Roseland School District Bond Referendum. The vote will take place on Tuesday, March 12, 2024 from 2:00-8:00 PM.

Correspondence:

- None to report

Council Liaison's Report:

- Not Present

Committee Reports:

Policy Committee:

- Work on the policies continues. Attorneys will review the changes and the policies will be available for approval at the February meeting.

Finance Committee:

- The budget is close to being completed.

Treasurer's Report:

- Judy Nelson presented the January Treasurer's Report.
- Saumita Lepre made a motion to approve the January Bill List, Judy Nelson seconded the motion and the January Bill List was unanimously approved.

Abstained	S. Lepre	Absent	C. Bardi
Y	B. Donohue	Did Not Vote	A. Popolizio
Y	J. Nelson	Did Not Vote	W. Tedesco
Absent	A. Jablonski	Y	E. Kennedy
Absent	T. Kaczynski	Y	D. Sessa
Y	L. Dyer		

Director's Report:

- Liz Kennedy presented the Director's Report.
- The train display was successful.
- Many programs are planned for the month of January.
- Collection Development Policy was finalized for the Policy Committee to review and approve.
- The following changes/improvements are being considered: Technology equipment for programs, flooring for staff space, improvements to faulty equipment (book drop), improvements to facilities (bike rack and more stable garbage receptacle).
- At the beginning of staff evaluations.
- Continuing to work on finalizing the 2024 Budget for approval.
- Discussion took place regarding how to best acknowledge Mr. Cinque and the train display.
- Discussion took place regarding the celebration of the 50th Anniversary of the Library which occurred in 2022: retroactive or wait until 2027 ("We're 52 happy to help you...").
- Discussion took place regarding exterior branded signage.

Old Business:

- The roof concerns will be discussed at the February meeting.

New Business:

- **Resolution #2024-01--Approval To Retain Legal Services--**Judy Nelson made a motion to retain Eric Steinberg for legal services at the rate of \$120.00 per hour. Brian Donohue seconded the motion and it was unanimously approved.

- **Resolution #2024-02–Recurring Bills–** Brian Donohue made a motion to approve to pay the following recurring bills so bills received will not accrue late fees. Saumita Lepre seconded the motion and it was unanimously approved.

Action Data Services not to exceed \$425.00per month

American Document Solutions not to exceed \$250.00 per month

Leaf not to exceed \$360.00 per month

MetLife Group Benefits not to exceed \$75.00 per month

Clean Mat Services not to exceed \$170.00 per month

PSE&G not to exceed \$2,300.00 per month

DBS Building Solutions not to exceed \$900.00 per month

Comcast not to exceed \$600.00 per month

Blue Cross/Blue Shield not to exceed \$545.00 per month

- **Resolution #2024-03–Approval To Pay Bills via email Approval–** Lisa Dyer made a motion to approve the payment of bills when the Board is not in session so that the payment is sent out in a timely manner. The Board of Trustees will vote via email when a meeting is not scheduled or a quorum is not met. Saumita Lepre seconded the motion and it was unanimously approved.

Approval of Resolution #2024-01-03

Abstained	S. Lepre	Absent	C. Bardi
Y	B. Donohue	Did Not Vote	A. Popolizio
Y	J. Nelson	Did Not Vote	W. Tedesco
Absent	A. Jablonski	Y	E. Kennedy
Absent	T. Kaczynski	Y	D. Sessa
Y	L. Dyer		

Adjournment:

- Brian Donohue made a motion to adjourn the meeting at 8:20 PM. Saumita Lepre seconded the motion and it was unanimously approved.

Abstained	S. Lepre	Absent	C. Bardi
Y	B. Donohue	Did Not Vote	A. Popolizio
Y	J. Nelson	Did Not Vote	W. Tedesco
Absent	A. Jablonski	Y	E. Kennedy
Absent	T. Kaczynski	Y	D. Sessa
Y	L. Dyer		

Next meeting date: Monday, February 5 at 7:15 PM.

Respectfully submitted,
Deborah Sessa